

# **Privacy Policy**

VK International attaches great importance to protecting your personal information. This Privacy Policy provides clear and transparent information about how we handle personal data.

We do everything possible to protect your privacy and therefore handle personal data with great care. VK International complies with valid legislation and regulations, including the General Data Protection Regulation (Algemene Verordening Gegevensbescherming). This means that we always:

- Process your personal data for the purpose for which it has been provided: these purposes and the associated type of personal data are described in this Privacy Policy;
- Limit our data processing activities to only those items of data which are required as a minimum for the purposes for which they are processed;
- Have implemented technical and organisational measures to ensure protection of your personal data;
- Do not disclose personal data to other parties, unless this is required in connection with fulfilling the purposes for which the personal data was provided. Obviously we make agreements with these parties in order to keep your personal data secure.
- Are aware of your rights concerning your personal data, wish to inform you of those rights and shall respect those rights.

As VK International, we are responsible for processing your personal data. If you have any questions on this subject after reading our Privacy Policy or in a more general sense, or if you wish to contact us, please do so using the contact details provided at the bottom of this document.

## Processing personal data of customers or suppliers

VK International processes the personal data of customers or suppliers for the following purpose(s):

- administrative purposes
- communication about an order and/or the business relationship
- fulfilment of an order.

VK International may ask you to provide the following personal data for the above purpose(s): name, address, town/city, telephone number, email address.



VK International stores your personal data to allow processing as specified above during the term of the contract/agreement and subsequently only in the financial accounts for a maximum of 7 years, or alternatively, no longer than necessary for the purpose for which the data was provided or for the period required by the law.

## Security

We have implemented suitable technical and organisational measures to protect your personal data against illegal use.

- All persons who, when representing or acting on behalf of VK International, may become privy to your data have an obligation to keep that data confidential;
- We use a user name and password policy in all our systems;
- We make backups of personal data in order to be able to restore it in the event of physical or technical incidents;
- We regularly test and evaluate the measures we have implemented;
- Our website www.vk-international.nl only uses Google Analytics cookies; The cookies only collect anonymized data. We have set up Google Analytics in accordance with privacy legislation, meaning that obtaining a user's prior consent is unnecessary.

#### Rights concerning your data

You are entitled to access, rectify or remove the personal data that we have received from you. In addition, you can also object to processing of your personal data (or part of that data) by us or by one of our processors.

## **Complaints**

If you have a complaint regarding the way in which your personal data is processed, please contact us directly. Obviously, we will do our best to jointly find a satisfactory solution. In the regrettable event that we fail to do so, you have the right to submit a complaint to the Personal Data Authority (Autoriteit Persoonsgegevens), which is the supervisory authority for privacy protection.

#### Questions

If you have any questions or comments after reading our Privacy Statement, please contact us!

#### **Contact details:**

VK International Vliegertstraat 2 6005 PR WEERT Tel. +31.(0)495.545050 info@vk-international.com